

**South Cambridgeshire District Council
Record of Chief Officer/Head of Service Decision**

This form should be used to record key and other decisions made by Chief Officers and Heads of Service. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- where a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that a key decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, any key decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below. Only key decisions of an officer are subject to call-in.

Decision Taker	Chief Executive
Subject Matter	National Lockdown Business Support Policy Addendum (Local Restrictions Business Support), detailing additional support for businesses impacted by Tier 2 and 3 restrictions introduced from 2 December 2020
Ward(s) Affected	All Wards
Date Taken	Wednesday, 23 December 2020
Contact Officer	Adele Gritten, Business Development Team Leader 07873 220741 (adele.gritteb@scamb.gov.uk)
Date Published	Wednesday, 23 December 2020
Call-In Expiry	N/A – not a key decision
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
To approve the National Lockdown Business Support Policy Addendum (Local Restrictions Business Support), detailing additional support to be administered by the Council, for businesses impacted by Tier 2 and 3 restrictions introduced from 2 December 2020.
This policy has been developed following guidance from Government.

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
Leader, Lead Cabinet Members for Community Resilience and Business Recovery, Revenues Manager, Business Development Team Leader.

Other Options Considered and Reasons for Rejection
None. The Council is responding to Central Government direction.

Final decision	Reason(s)
<p>Local authorities are responsible for delivering Local Restrictions Support Grant (LRSB) funding to eligible businesses, as detailed within the National Lockdown Business Support Policy. Following the end of National Lockdown arrangements on 02 December 2020, government has released new guidance setting out how local authorities will administer LRSB to support businesses falling within Tiers 2 and 3 within the system of local tiered restrictions, introduced from 2 December 2020. In order to formalise arrangements for carrying out this function in line with government guidance, the Chief Executive, in exercise of the emergency delegation in paragraph 4.4 of the Scheme of Delegation in Part 3 of the Constitution, and the emergency delegation approved by the Leader of the Council on 30 March 2020, authorising the Chief Executive to exercise all executive functions, or to authorise specified officers to exercise any such functions, and after consultation with the Leader of the Council:-</p> <p>1 Approves the National Lockdown Business Support Policy Addendum (Local Restrictions Business Support), including details of how LRSB (Closed) and LRSB (Open) grant schemes will be administered to support local businesses impacted by Tier 2 and 3 restrictions introduced from 2 December 2020</p> <p>2. Authorises the Chief Finance Office to approve future individual discretionary grants for small businesses, as set out within the policy.</p>	<p>Due to the Covid 19 emergency and the need for the Council to administer these grants in line with Government guidance and to support local businesses impacted by the pandemic and subsequent restrictions.</p>

Signed	Name (CAPITALS)	Signature	Date
Lead Cabinet Member (where required by the Constitution)	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

Further Information

